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Mortlock Street, Melbourn, Nr Royston, Herts SG8 6DB Tel: 01763 223457

Headteacher: Mrs Stephanie Wilcox

10<sup>th</sup> May 2018

**Burwell House residential meeting**

Dear Parents and Carers,

I am pleased to inform you of our upcoming parent information meeting for the Year 4 residential trip to Burwell House.

This meeting will take place on Monday 21<sup>st</sup> May at **5.30pm** in the school hall. Please note it is not suitable for children.

If you are able to attend the meeting please sign up on the online booking system at <https://melbourn.parentseveningsystem.co.uk>

Some of the members of staff that are going to Burwell House will be at the meeting for you to meet and there will be opportunities for you to ask any questions you may have.

I look forward to seeing you at the meeting and sharing information about this exciting opportunity.

Yours faithfully

Mrs Sarah Smith  
Year 3 & 4 Phase Leader